

**VILLAGE OF NEW GLARUS
PERSONNEL/FINANCE COMMITTEE
Village Hall Board Room - 319 2ND Street, New Glarus, WI
10/3/23 6:30 p.m.**

AGENDA:

1. Call to order
2. Public comments
3. Approval of 9.19.23 Minutes
4. Approval of Claims
5. The Committee may Adjourn into Closed Session Pursuant to Wisconsin State Statute 19.85(1) (c): considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility require a closed session and may reconvene to open session pursuant to State Statute 19.85 (2) (compensation matters)
6. The committee may take action on any matters arising out of the closed session
7. Adjournment

Roger Truttman, Chair
Finance/Personnel Committees

POSTED: N.G. Village Hall 9/29/23
 N.G. Post Office 9/29/23
 Bank of New Glarus 9/29/23

Kelsey A. Jenson, Clerk

PURSUANT TO APPLICABLE LAW, NOTICE IS HEREBY GIVEN THAT A QUORUM OR A MAJORITY OF THE NEW GLARUS VILLAGE BOARD OF TRUSTEES MAY ATTEND THIS MEETING. INFORMATION PRESENTED AT THIS MEETING MAY HELP FORM THE RATIONALE BEHIND FUTURE ACTIONS THAT MAY BE TAKEN BY THE NEW GLARUS VILLAGE BOARD.

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE VILLAGE CLERK FOR ASSISTANCE AT 527-2510.

VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
9/19/2023

Meeting called to order at 6:31 p.m. by President Roger Truttmann. PRESENT: Roger Truttmann, Peggy Kruse. Also present: Gof Thomson, PW/Utility Supervisor Joe Cockroft, Village Administrator Lauren Freeman and Clerk-Treasurer Kelsey Jenson.
ABSENT: Michael Bell

APPROVAL OF 9/5/23 MINUTES: Motion by Peggy Kruse and second by Roger Truttmann to approve the 9/5/23 minutes. Motion carried 2-0.

CLAIMS: Kruse, Bell and Truttmann compared actual billings to the check register. Motion by Peggy Kruse and second by Roger Truttmann to approve the following claims: ACH for payroll expenses, health insurance, COBRA and flex administration and dependent care; journal entry for utilities; payroll vouchers 17585 to 17623 totaling \$37,511.64; and checks 42387 to 42437 totaling \$302,370.71. Motion carried 2-0.

CONSIDERATION/DISCUSSION: Village Investment Policy: No action was taken.

ADJOURN: Being no further business, President Truttmann adjourned the meeting at 6:59 p.m.

-Kelsey Jenson,
Clerk-Treasurer

Report Criteria:
 Report type: GL detail
 Check.Check Issue Date = 10/04/2023

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
42438										
10/23	10/04/2023	42438	1165	BAKER & TAYLOR BOOKS	Library	2037786581	1	25-00-55110-310-001	493.04	493.04
Total 42438:										493.04
42439										
10/23	10/04/2023	42439	4890	BLACKBURN MFG. CO.	LOCATE PAINT	0716555-IN	1	50-20-58210-100-652	449.57	449.57
Total 42439:										449.57
42440										
10/23	10/04/2023	42440	5024	BOND TRUST SERVICES CORP	2019A AND 2015B AGENT FEE	82852	1	12-00-58211-310-000	800.00	800.00
Total 42440:										800.00
42441										
10/23	10/04/2023	42441	4935	C.D. SMITH CONSTRUCTION IN	2023 PROJECT	5	1	40-00-53600-810-027	798,716.30	798,716.30
Total 42441:										798,716.30
42442										
10/23	10/04/2023	42442	4965	CGC INC.	2023 STREET PROJECT-THIRD AVE	66312	1	60-00-53110-310-023	747.57	747.57
Total 42442:										747.57
42443										
10/23	10/04/2023	42443	1435	CINTAS FIRE 636525	Fire Extinguisher-PD	OF39542833	1	10-00-51600-310-000	178.19	178.19
10/23	10/04/2023	42443	1435	CINTAS FIRE 636525	Fire Ext. - shops	OF39542833	2	10-00-53230-351-000	246.38	246.38
10/23	10/04/2023	42443	1435	CINTAS FIRE 636525	Fire Ext. - Village Hall	OF39542833	3	10-00-51600-310-000	219.38	219.38
Total 42443:										643.95
42444										
10/23	10/04/2023	42444	4736	CINTAS FIRE PROTECTION	Check Fire Extinguishers	OF39542835	1	50-10-58490-000-935	115.82	115.82
10/23	10/04/2023	42444	4736	CINTAS FIRE PROTECTION	Check Fire Extinguishers	OF39542835	2	50-20-58490-000-935	62.37	62.37

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
10/23	10/04/2023	42444	4736	CINTAS FIRE PROTECTION	Check Fire Extinguishers	OF39542837	1	40-00-53630-351-000	144.38	144.38
Total 42444:										322.57
42445										
10/23	10/04/2023	42445	4895	DAVY LABORATORIES	MAINT OF WELL	2310320	1	50-20-58100-000-605	239.00	239.00
Total 42445:										239.00
42446										
10/23	10/04/2023	42446	1590	DELTA DENTAL	OCTOBER DENTAL	2015659	1	10-00-51415-130-000	18.78	18.78
10/23	10/04/2023	42446	1590	DELTA DENTAL	OCTOBER DENTAL	2015659	2	10-00-51420-130-000	86.34	86.34
10/23	10/04/2023	42446	1590	DELTA DENTAL	OCTOBER DENTAL	2015659	3	10-00-51510-130-000	70.64	70.64
10/23	10/04/2023	42446	1590	DELTA DENTAL	OCTOBER DENTAL	2015659	4	10-00-52100-130-000	37.56	37.56
10/23	10/04/2023	42446	1590	DELTA DENTAL	OCTOBER DENTAL	2015659	5	10-00-52120-130-000	313.95	313.95
10/23	10/04/2023	42446	1590	DELTA DENTAL	OCTOBER DENTAL	2015659	6	10-00-53100-130-000	248.02	248.02
10/23	10/04/2023	42446	1590	DELTA DENTAL	OCTOBER DENTAL	2015659	7	22-00-51420-130-000	5.23	5.23
10/23	10/04/2023	42446	1590	DELTA DENTAL	OCTOBER DENTAL	2015659	8	25-00-55110-130-000	246.86	246.86
10/23	10/04/2023	42446	1590	DELTA DENTAL	OCTOBER DENTAL	2015659	9	40-00-53600-130-000	152.88	152.88
10/23	10/04/2023	42446	1590	DELTA DENTAL	OCTOBER DENTAL	2015659	10	45-00-53440-130-000	30.66	30.66
10/23	10/04/2023	42446	1590	DELTA DENTAL	OCTOBER DENTAL	2015659	11	50-10-58450-000-926	311.83	311.83
10/23	10/04/2023	42446	1590	DELTA DENTAL	OCTOBER DENTAL	2015659	12	50-10-58450-000-926	159.68	159.68
Total 42446:										1,682.43
42447										
10/23	10/04/2023	42447	1605	DEMCO INC.	Library	7368985	1	25-00-55110-310-000	201.25	201.25
Total 42447:										201.25
42448										
10/23	10/04/2023	42448	1690	ECONOPRINT INC	Business cards - MIKE DAVIS	937372	1	10-00-51120-310-000	69.44	69.44
Total 42448:										69.44
42449										
10/23	10/04/2023	42449	1780	FORSTER ELECTRICAL ENG IN	CONVERT AUTOCAD MAP TO GIS	24837	1	50-10-58420-000-923	6,287.50	6,287.50
10/23	10/04/2023	42449	1780	FORSTER ELECTRICAL ENG IN	ELECT EXT TO RESERVOIR	24838	1	50-20-19000-000-107	1,019.40	1,019.40
10/23	10/04/2023	42449	1780	FORSTER ELECTRICAL ENG IN	LANDSAPING PLANS	24839	1	50-10-58220-000-576	1,690.50	1,690.50

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
Total 42449:										8,997.40
42450										
10/23	10/04/2023	42450	4001	FP MAILING SOLUTIONS	METER RESETS	RI105912930	1	50-10-58320-000-903	12.08	12.08
10/23	10/04/2023	42450	4001	FP MAILING SOLUTIONS	METER RESETS	RI105912930	2	10-00-51510-310-000	6.05	6.05
10/23	10/04/2023	42450	4001	FP MAILING SOLUTIONS	METER RESETS	RI105912930	3	10-00-51420-310-000	6.04	6.04
10/23	10/04/2023	42450	4001	FP MAILING SOLUTIONS	METER RESETS	RI105912930	4	50-20-58320-000-903	12.08	12.08
10/23	10/04/2023	42450	4001	FP MAILING SOLUTIONS	METER RESETS	RI105912930	5	45-00-53440-310-002	12.08	12.08
10/23	10/04/2023	42450	4001	FP MAILING SOLUTIONS	METER RESETS	RI105912930	6	40-00-53600-310-002	12.08	12.08
Total 42450:										60.41
42451										
10/23	10/04/2023	42451	1795	FUNSETH, KEVIN	MILEAGE	10012023	1	50-10-58470-100-930	183.40	183.40
10/23	10/04/2023	42451	1795	FUNSETH, KEVIN	lunch	10012023	2	50-10-58470-100-930	9.47	9.47
Total 42451:										192.87
42452										
10/23	10/04/2023	42452	1900	GORDON FLESCH CO INC	Copies over annual base	IN14369726	1	10-00-51510-310-000	43.26	43.26
10/23	10/04/2023	42452	1900	GORDON FLESCH CO INC	Copies over annual base	IN14369726	2	10-00-51420-310-000	43.25	43.25
10/23	10/04/2023	42452	1900	GORDON FLESCH CO INC	Copies over annual base	IN14369726	3	10-00-51415-310-000	43.26	43.26
Total 42452:										129.77
42453										
10/23	10/04/2023	42453	5287	GREEN CTY CLERK	2023 ELECTION TRAINING	10042023	1	10-00-51440-330-000	150.00	150.00
Total 42453:										150.00
42454										
10/23	10/04/2023	42454	6213	HART, COREY	MUSIC WITH COREY	10012023	1	25-00-55110-310-014	50.00	50.00
Total 42454:										50.00
42455										
10/23	10/04/2023	42455	5827	INFOSEND INC	PROCESSING	246654	1	50-10-58320-000-903	143.04	143.04
10/23	10/04/2023	42455	5827	INFOSEND INC	PROCESSING	246654	2	50-20-58320-000-903	143.04	143.04

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10/23	10/04/2023	42455	5827	INFOSEND INC	PROCESSING	246654	3	40-00-53600-310-002	143.04	143.04
10/23	10/04/2023	42455	5827	INFOSEND INC	PROCESSING	246654	4	45-00-53440-310-002	143.03	143.03
Total 42455:										572.15
42456										
10/23	10/04/2023	42456	6274	INSIGHT FS	ROUNDUP/SNAPSHOT	4871163	1	10-00-55200-352-000	292.90	292.90
10/23	10/04/2023	42456	6274	INSIGHT FS	ROUNDUP/SNAPSHOT	4871163	2	10-00-53300-310-000	648.55	648.55
Total 42456:										941.45
42457										
10/23	10/04/2023	42457	6231	KROHN, HUNTER	MEAL REIMBURSEMENT	09202023	1	10-00-52140-310-000	22.00	22.00
Total 42457:										22.00
42458										
10/23	10/04/2023	42458	2320	L.V. LABS WW LLC	WWTP tests	1813	1	40-00-53630-291-003	2,801.50	2,801.50
10/23	10/04/2023	42458	2320	L.V. LABS WW LLC	WWTP tests	1818	1	40-00-53630-291-003	615.02	615.02
Total 42458:										3,416.52
42459										
10/23	10/04/2023	42459	6277	LOEFFELHOLZ, CHARLES	REIMBURSEMENT OCT INSURANCE	09292023	1	10-00-21515-000-000	165.57	165.57
Total 42459:										165.57
42460										
10/23	10/04/2023	42460	2515	MIDWEST TAPE LLC	Library	504360794	1	25-00-55110-310-003	119.95	119.95
Total 42460:										119.95
42461										
10/23	10/04/2023	42461	5607	MSA PROFESSIONAL SERVICE	TID #3 Annual Report	R09282002.0	1	21-00-57200-290-000	720.00	720.00
10/23	10/04/2023	42461	5607	MSA PROFESSIONAL SERVICE	TID #4 Annual Report	R09282002.0	2	22-00-57200-290-000	720.00	720.00
Total 42461:										1,440.00

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount	
42462	10/23	10/04/2023	42462	6271	NORTHEASE WISCONSIN TECH	SUBSTATION TRAINING	SFT0000125	1	50-10-58470-150-930	246.63	246.63
Total 42462:										246.63	
42463	10/23	10/04/2023	42463	6168	ODP BUSINESS SOLUTIONS LL	Clerk Office Supplies	3335176210	1	10-00-51420-310-000	127.13	127.13
Total 42463:										127.13	
42464	10/23	10/04/2023	42464	2795	OVERHEAD DOOR CO OF MADI	PD GARAGE DOOR	33178	1	10-00-51600-351-000	581.00	581.00
Total 42464:										581.00	
42465	10/23	10/04/2023	42465	2945	PUBLIC SERVICE COMMISSION	SIMPLIFIED WATER RATE CASE	2308-I-04100	1	50-20-58460-000-928	80.93	80.93
Total 42465:										80.93	
42466	10/23	10/04/2023	42466	2970	QUILL CORPORATION	Library	34733487	1	25-00-55110-310-000	204.40	204.40
Total 42466:										204.40	
42467	10/23	10/04/2023	42467	6276	RAIN, BRITT	CHALET WALLPAPER	09222023	1	30-00-55120-351-000	500.00	500.00
Total 42467:										500.00	
42468	10/23	10/04/2023	42468	3025	RESCO	PEDESTAL - SEC.	3003985	1	50-00-15400-000-154	212.50	212.50
10/23	10/04/2023	42468	3025	RESCO	misc parts	3003986	1	50-10-58210-000-562	148.28	148.28	
Total 42468:										360.78	
42469	10/23	10/04/2023	42469	3075	ROY'S MARKET INC	WWTP supplies	09012023	1	40-00-53630-291-003	5.58	5.58
10/23	10/04/2023	42469	3075	ROY'S MARKET INC	EMPLOYEE COOKOUT SUPPLIES	09012023	2	10-00-13140-000-000	49.07	49.07	

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
Total 42469:										54.65
42470										
10/23	10/04/2023	42470	5981	SABEL MECHANICAL LLC	repairs at WWTP	230585	1	40-00-53630-350-000	4,026.62	4,026.62
Total 42470:										4,026.62
42471										
10/23	10/04/2023	42471	3250	STRAND ASSOCIATES INC	3RD AVE PHASE II	0201718	1	60-00-53110-310-023	35,128.53	35,128.53
10/23	10/04/2023	42471	3250	STRAND ASSOCIATES INC	NEW GLARUS PRIMARY SCHOOL	0201718	2	10-00-13140-000-000	630.13	630.13
Total 42471:										35,758.66
42472										
10/23	10/04/2023	42472	3255	STREICHER'S	PD SUPPLIES	I1654628	1	10-00-52120-310-000	67.97	67.97
Total 42472:										67.97
42473										
10/23	10/04/2023	42473	6272	STRESSCRETE LTD	POLE	I-SC1-23090	1	50-10-19000-000-107	5,179.00	5,179.00
Total 42473:										5,179.00
42474										
10/23	10/04/2023	42474	5095	STUART C IRBY CO	15KV URD EPR 1/0 / PER FT	S013730234.	1	50-00-15400-000-154	11,957.94	11,957.94
Total 42474:										11,957.94
42475										
10/23	10/04/2023	42475	3270	SUGAR RIVER POWER CENTE	ELECTRIC TOOL	30533	1	50-10-58210-000-562	133.72	133.72
10/23	10/04/2023	42475	3270	SUGAR RIVER POWER CENTE	ELECTRIC TOOL	30908	1	50-10-58210-000-562	40.25	40.25
10/23	10/04/2023	42475	3270	SUGAR RIVER POWER CENTE	ELECTRIC TOOL	310251	1	50-10-58210-000-562	43.25	43.25
Total 42475:										217.22
42476										
10/23	10/04/2023	42476	6227	TALLMAN EQUIPMENT COMPA	ELECTRIC TOOL	3369143	1	50-10-58210-000-562	69.43	69.43

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Total 42476:										69.43
42477										
10/23	10/04/2023	42477	6275	TBS	LIBRARY	15263	1	25-00-55110-240-000	395.00	395.00
Total 42477:										395.00
42478										
10/23	10/04/2023	42478	3335	TDS TELECOM	PD PHONE AND INTERNET	09222023	1	10-00-52100-220-000	82.93	82.93
Total 42478:										82.93
42479										
10/23	10/04/2023	42479	5963	TOP PACK DEFENSE LLC	KROHN U/A	11505	1	10-00-52120-130-000	30.00	30.00
Total 42479:										30.00
42480										
10/23	10/04/2023	42480	3420	TOWN & COUNTRY ENG INC	GIS CONVERSION	25756	1	50-20-58470-300-930	202.93	202.93
10/23	10/04/2023	42480	3420	TOWN & COUNTRY ENG INC	GIS CONVERSION	25756	2	40-00-53600-310-001	202.91	202.91
10/23	10/04/2023	42480	3420	TOWN & COUNTRY ENG INC	GIS CONVERSION	25756	3	45-00-53440-310-001	202.91	202.91
Total 42480:										608.75
42481										
10/23	10/04/2023	42481	6273	TRUMBLE, AMY	MILEAGE	09182023	1	25-00-55110-330-000	39.23	39.23
Total 42481:										39.23
Grand Totals:										881,211.48

Report Criteria:

Report type: GL detail

Check.Check Issue Date = 10/04/2023
